

Three Rivers Market Board Meeting - Thursday, December 12, 2024 - St. James Episcopal Church

#	START TIME	DURATION	DESCRIPTION	MOTION and/or OUTCOME	LEADER
1	6:30 PM	0:01	Call to order. The Chair will call to order the meeting, noting the date and time. The Vice Chair will read Action Items.		Chair: Caitlin Seidler & Vice Chair: Kimberly Lomonaco
2	6:31 PM	0:02	Meeting Preparation - 1 minute of silence.		Vice Chair: Kimberly Lomonaco
3	6:33 PM	0:01	Roll Call with statement of preparation.	Ensure everyone is present and able to participate.	Secretary/Treasurer: Kathryn Tilson
4	6:34 PM	0:09	Member Forum	Opportunity for members to share ideas about governance.	Vice Chair: Kimberly Lomonaco and Secretary/Treasurer: Kathryn Tilson
5	6:43 PM	0:01	Agenda Review/Revision. Chair will summarize outcomes for the meeting, and remind the Board to keep the Ends in mind throughout.	To approve the agenda.	Chair: Caitlin Seidler
6	6:44 PM	0:01	Consent Agenda	To approve the November 2024 Board Meeting Minutes; Executive Limitations, B4 - Financial Condition (1st Qtr); Board-General Manager Linkage, C4 – General Manager Evaluation of Performance.	Chair: Caitlin Seidler
GENERAL MANAGER REPORT					
7	6:45 PM	0:15	General Manager Report	To hear updates from the general manager. To consider quarterly member repurchase requests.	General Manager: Fadi Aboush
STUDY & ENGAGEMENT					
8	7:00 PM	0:05	Seating of the New Board	To approve the election results.	Board Perpetuation Committee Chair: Brian Williams
	7:05 PM	0:10	BREAK		
9	7:15 PM	0:30	Orientation: Role of Officers, Committees	To elect officers and discuss committees for the 2025 Board.	Chair: Caitlin Seidler
10	7:45 PM	0:15	Orientation: Statute, Bylaws, Ethics Policy	To orient new directors with the statute, bylaws, and ethics policy.	Chair: Caitlin Seidler

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11	8:00 PM	0:25	Orientation: Intra-Board Communication	To orient new directors with processes for intra-Board Communication: groups.io , Board email, policy monitoring tasks, agenda planning.	Chair: Caitlin Seidler
12	8:25 PM	0:03	Board News Assignments	To assign Board News for this month.	Member Linkage Committee Chair: Drew Rutherford
13	8:28 PM	0:02	Action Item Review	To confirm items completed/Add items generated during meeting.	Vice Chair: Kimberly Lomonaco
14	8:30 PM	0:01	Adjourn	To adjourn.	Chair: Caitlin Seidler
SUGGESTIONS FOR MEETING PREPARATION					
Review agenda. Ask any questions about Agenda Items on the i.o. group BEFORE meeting. Read Action Items. Read draft of Minutes, note errors and omissions.					